

LIVING WORD UMC



JOB TITLE: Director of Traditional Music Ministries – Part Time

OVERVIEW:

As a Christian with faith in God as Father, Son, and Holy Spirit, the Director of Traditional Music Ministries shall have an abiding love and compassion for other human beings and an ability to communicate with others.

The Director of Traditional Music Ministries will:

- have the poise necessary to be a leader of Living Word UMC and positive representative in the community,
- be part of church staff providing support to other ministries of the church
- demonstrate the ability to work efficiently with volunteers of all ages (youth to adults)
- multi-task while being attentive to details
- be a self-starter with an ability to identify opportunities for improvements, to work independently and to set appropriate goals and priorities
- be under the supervision of the Lead Pastor

DUTIES AND RESPONSIBILITIES:

The Director of Traditional Music Ministries will:

- provide vision, oversight, and leadership to the traditional music ministries
- recruit, plan, maintain, and direct rehearsals for the Adult Worship Choir and direct its participation in the traditional worship services
- plan the music and logistics of worship services as directed by the Lead Pastor and in conjunction with the Worship Planning team
- recruit, train and oversee the direction of the middle school, high school and adult ensembles, soloists, instrumental ensembles, and orchestra
- attend meetings/events as directed by Lead Pastor
- work to develop budgets with input from Contemporary Worship Leader
- direct, recruit, and plan three to four seasonal concerts
- perform other duties as directed by the Lead Pastor

SKILLS:

- Excellent interpersonal and team building skills
- Bachelor's degree in Music (Masters in Music preferred)
- Strong background experience in choral and orchestral conducting
- Excellent communication skills, both written and oral, in English
- Demonstrated ability to work well with volunteers
- Excellent organizational and time management skills

GENERAL:

- To be paid hourly
- Will be paid on Fridays, every other week
- Vacation and holidays as stated in the Living Word Employee Handbook